

# The Joint Pharmaceutical Analysis Group

The **40<sup>th</sup> Annual General Meeting** of the Group will be held on Thursday **4<sup>th</sup> March 2010**  
in the Hall of the Royal Pharmaceutical Society, Lambeth High Street, SE1 7JN

The AGM will commence at 9.30am, before  
the JPAG Conference '*Quality by Design for Analytical Methods*'

It is not *essential* to register for the conference **solely** to attend the Group AGM

## ORDER OF BUSINESS

1. Introduction by the **Chairman** - Dr Ray Munden
  2. Apologies for Absence
  3. To confirm the **Minutes of the 39<sup>th</sup> AGM**, held on 5<sup>th</sup> March 2009  
*- copies are available on the JPAG.org website*
  4. To receive a copy of the **Report for 2009**, presented by the Honorary Assistant Secretary
  5. To adopt the **Financial Report for 2009**, presented by the Honorary Treasurer
  6. To note with sadness the retirement through ill health of Prof Geoffrey F Phillips OBE (consultant) as Honorary Secretary since 1992
  7. To endorse the Committee of Management proposals for **2010-2012**

<b>Chairman</b>	Mr Ken Leiper (consultant)
<b>Immediate Past Chairman</b>	Dr Ray Munden (consultant)
<b>Honorary Secretary</b>	Dr R Frank Haines-Nutt
- To note that the following continue in office:-
- |                                  |   |
|----------------------------------|---|
| <b>Honorary Events Secretary</b> | Dr John A Clements ( <i>formerly</i> RPSGB) |
| <b>Honorary Treasurer</b>        | Dr Arthur H Andrews (consultant)            |
8. **Committee of Management**
    - \* *continuing* for the periods stated -  
until 2011 - Malcolm Dash (MHRA), Andrew Walsh (AstraZeneca) & Dr Stephen Robinson (Pfizer UK)  
until 2012 - Dr David Elder (GSK, Ware), Mark Santillo (Torbay Hosp.), & Mark Hammond (Melbourne Scientific)
    - \* *to fill* **three vacancies** for members of Committee 2010 - **2013**  
Two valid nominations were received: Prof Tony Moffat (Un London SoP) and Dr Geoff Sharpe (Consultant)
    - \* *to note* *representatives of the sponsoring bodies*-  
Prof M Jayne Lawrence (representing **RPSGB**) and Mr Kenneth Leiper (representing **RSC**)
    - \* *to note* continuing as Corresponding **Member**, appointed in accordance with Rule 5.4: -  
Drs Joseph Chamberlain (JPAG webmaster) & Howard Hill (NDA Analytics)
    - \* *to thank Committee* members retiring at this AGM: Dr Andrew Cooper (Pfizer UK),  
Dr Siân L Howells (King's College, London) & Paul Graham (consultant)
  9. To elect **Honorary Auditors** for 2010 - 2011: Martin Knowles and Dr Roger Alexander - are willing to continue.
  10. Any other business - by leave of the Chairman

**RF Haines-Nutt** Acting Honorary Secretary, JPAG

*copies of this Agenda, Minutes of the 39<sup>th</sup> AGM, the Report for 2009 and current Group Rules are all available on <[www.jpag.org](http://www.jpag.org)>*