The 48th Annual General Meeting of the Group was held on Thursday 15th March 2018, at the Royal Society of Chemistry commencing at 9.30am, before the JPAG Symposium ‘Continuous Manufacturing’

1. The Chairman, Mr Paul Graham welcomed members to the 48th Annual General Meeting of the Joint Pharmaceutical Analysis Group. He said that over the last year, we held 7 symposia covering a range of topics concerning pharmaceutical analysis including hot topics such as data integrity and cleaning validation. We also held our inaugural pharmaceutical analysis postgraduate research awards and careers symposium in November 2017 with the aim of attracting young scientists into Pharmaceutical Analysis. This was a resounding success and we are busy organising another awards and careers symposium for this year and hope that this will become an annual fixture. My thanks go to the organising committee led by Mr Gerry Maxwell.

Finally some long standing committee members are retiring from key positions in the committee these being Dr Frank Haines-Nutt as Honorary Secretary and Dr John Clements as Honorary Events Secretary in 6 months time. I’d like to acknowledge their contribution and thank them for their hard work, dedication and effectiveness in making JPAG what it is today and on a personal note it has been a real pleasure working with you. I’m pleased to see that you will be staying on the committee to effect a smooth transition to the new incumbents.

2. Apologies for Absence were recorded from Drs Clements, Barfield, Chan, Elder, Guirguis, Robinson and Waters and Mssrs Bushell and Parry.

3. Minutes of the 47th AGM, held on 16th March 2017, were available at the meeting. There were no comments or corrections. Adoption was moved by Dr A Davis, seconded by Dr B Cooper and agreed nem con.

4. The Report for 2017 was presented by the Honorary Secretary Dr Frank Haines-Nutt; the full report is available on the website. He was pleased to report that in 2017 we held six successful meetings at the RSC, Burlington House. In February JPAG organised a symposium in association with Orbico attended by a capacity audience of 79 with five exhibitors. The meeting was entitled “Dissolution Testing, Current and Future Considerations”. In March another fully booked symposium entitled “Assuring Data Integrity; Best practise” attracted 89 attendees. The May meeting “The role of MS in Impurity Profiling” again attracted a near capacity audience with 79 attendees. The June meeting “Counterfeit Medicines” was attended by 36 delegates. The October meeting “Stability 3” attracted 67 registrations. The last of the meetings to be held in 2017 at the RSC, London was “Ensuring amorphous product quality: what are the challenges?” 46 delegates registered for this event.

In April Mr Husein Naqi, the 2016 Geoffrey Phillips Analytical Science Award winner presented an extended paper based on his award presentation at the EAP Conference in Kettering.

In September JPAG held meetings at the 8th APS UKPharmSci Conference at the University of Hertfordshire on “Challenges and triumphs: The analysis of biomolecules Our short papers presentations were also given at this event and the winner of the Geoffrey Phillips Analytical Science Award comprising a bursary of up to £1,000 to facilitate attendance at an analytical meeting of the winner’s choice was Alessandra D'Angelo, of the University of Greenwich.
Her podium presentation was on ‘Micro-photogrammetry as a tool for characterisation of dissolution behavior of pharmaceutical dosage forms.

In November we held our inaugural pharmaceutical analysis postgraduate research awards and careers symposium. This attracted 20 posters and eight podium presentations were given, 80 people registered for the event. The winner of the £500 podium award was Matthew C Hulme, Manchester Metropolitan University who gave a presentation on ‘Separation and identification of polyfluorinated regioisomers using 60 MHz benchtop NMR techniques’. The commended podium award of £200 was made to Daniel Baker, University of Hertfordshire, for his presentation on ‘SPME: ex vivo drug distribution in tissues and organ’. The winner of the best poster award of £200 was James Gooch, Kings College London, for his presentation on Fluorogenic substrates for the detection of biological fluids and fingerprints’. Commended poster awards, each of £100, were made to Ms Rhamiya Mahedran, University of Hertfordshire, for a presentation on ‘Screening the biological activity of stilbene sulphonamide analogues’ and to Miss Emmanouela Kampouraki, Newcastle University, for a presentation on ‘CYP4F2 genotype affects circulating plasma vitamin K concentration in children on chronic warfarin therapy’.

5. The **Financial Report for 2017** was presented by the Honorary Finance Officer Mr Mark Santillo. These accounts have been audited. Overall the accounts showed that JPAG made a loss of just over £5000 during 2017 but still has sufficient reserves.

There was a further significant investment in the website [www.jpag.org](http://www.jpag.org) during the year allowing increased automation of processes and improvements in the functionality of the site, including building the event marketing and support package delivered in October 2017. JPAG also ran an event for young analysts to present their work alongside a career fare and keynote lectures. This event was very well supported and received, this type of event is felt to be a good use of any surplus that JPAG makes from other events and was free for delegates to attend. There was also a significant investment in putting together the first event of this type run by JPAG directly.

He also thanked the two sponsoring bodies for their financial and other support and the honorary auditors Dr Roger Alexander and Mr Martin Knowles.

6. **Officers**: Mr Graham proposed the following officers

   **Chairman** Mr Paul Graham (Consultant) (until 2019)
   **Immediate Past Chairman** Dr David Elder (Consultant) (until 2019)
   **Chairman Elect** Dr Stephen Robinson (Drugs for Neglected Diseases initiative, Geneva) (until 2019)
   **Honorary Secretary** Dr Matt Barfield (GSK), (until 2020)
   **Honorary Events Secretary** Dr John A Clements (formerly RPSGB) (until mid 2019)
   **Honorary Finance Officer** Mr Mark Santillo (S Devon H C Trust) (until 2020)

Dr Clements will be assisted by Dr Chan who is expected to take over as Hon Events Secretary this year. Dr Clements will then be co-opted onto the committee.

7. **Committee of Management**:
   (1) Elected members: The Hon Secretary reported that –
   Dr Stephen Robinson (Drugs for Neglected Diseases initiative, Geneva, Dr Andrew Teasdale (Astra Zeneca) and, Mr Malcolm Dash (MHRA) continue until 2019
   Mr Martin Bushell (GSK), Dr Adrian Davis (Pfizer), and Mr Mark Parry (Intertek Melbourne) continue until 2020
   There were three valid nominations for 2018-21, Dr Brett Cooper (Astra Zeneca), Prof Tony Moffat (UCL School of Pharmacy) and Mr Gerry Maxwell (Envigo) who were duly declared elected.
(2) He then advised that - Representatives of the Sponsoring bodies are Dr David Elder (representing RSC) and Prof Gino Martini (representing the RPS) Dr Sulaf Assi (Bournemouth University), Dr R Frank Haines-Nutt (ex NHS), Dr Ray Munden (Consultant) and Mr R Smalley will be appointed as Corresponding Members in accordance with Rule 5.4,

It was also agreed to co-opt Dr Andrew Chan (Kings College, London), Dr Laura Waters (University of Huddersfield) Dr Amira Guirguis (Hertfordshire University) and Dr Dahlia Salman (Loughborough University).

(3). The Chairman thanked Mr Kenneth Leiper who retired from the committee as the RSC representative and Professor Jayne Lawrence who until July had been the RPS representative.

(4). He also expressed thanks to the committee for their support during the year. He also thanked both sponsoring bodies particularly to the RSC for making their facilities available.

8. Honorary Auditors for 2018/19 Mr Mark Santillo reported that the present Auditors Mr Martin Knowles (St.Thomas’ Hospital) and Dr Roger Alexander (formerly MHRA) will be invited to continue. The Chairman moved adoption of this proposal which was agreed nem con

The meeting closed at 9.50 am